

If you want to look at all posts by one student for ALL topics for the entire class then follow these steps:

1. Add the Search tool to your course. Build tab, manage course, tools.



California State University
San Marcos

Build Teach Student View

Course Tools

- Course Content
- Announcements
- Assessments
- Assignments
- Calendar
- Chat
- Discussions
- Learning Modules
- Local Content
- Mail
- Media Library
- SCORM
- Search
- Syllabus
- Web Links
- Who's Online
- Goals
- Roster

(H) = Hidden

Designer Tools

- Manage Course
- File Manager
- Selective Release
- Grading Forms

Your location: **Home Page**

Add File Create Folder

Turnitin test

Having problems with this course? For technical problems, read our [Student](#)

- Course Tools
- Course Content
- Announcements
- Assessments
- Assignments
- Calendar
- Chat
- Discussions
- Learning Modules
- Local Content

Your location: **Manage Course**

Manage Course

- Tools** ←
Determine which tools can be used in the course
- Course Menu**
Modify the appearance of the course menu.
- Colors**
Choose colors for the course.
- Course Content Icons**
Choose an icon set for course content.

- Course Tools
- Course Content
- Announcements
- Assessments
- Assignments
- Calendar
- Chat
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- Learning Modules
- Local Content
- Mail

< Your location: [Manage Course](#) > **Tools**

Tools

Add tools to the course by selecting the check boxes. Remove tools by is saved and available if you add the tool again.

Organizational Tools

- Calendar**
Enter important events and deadlines, and allow Students t
- ← **Search**
Search for content in the course.
- Syllabus**
Provide course requirements, objectives, and policies.

2. Then do an advanced search.
3. Select last name then author, then tool = Discussion, then date range or any date, then sort by author.

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Designer Tools

Manage Course

Your location: **Advanced Search**

Search

* **Search for:**

(student's last name)

Search area:

Title Author Subject Full text

If none of the above areas are selected, all areas will be

Search tool:

Da

- ✓ All searchable tools
- Assessment Questions
- Assignment
- Discussion
- File
- Mail Message
- Media Library Entry
- SCORM Module

*

Sort results by:

Relevance

Search

* Required fields

4. It pulls all posts for the entire course or search parameter specified. HOWEVER, it doesn't have them expanded out. If you want to read each one you need to click on the titles.

OR

To get an expanded look at each post from a student in a particular topic:

1. Go into Discussion topic from each tab.



2. Click inside the discussion.

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Your location: **Discussions**

Discussions

Create Topic Create Category

All Topics (2 Messages)

- Default Topic (0 Messages)
- Test topic (2 Messages)

Create Link on: - Select - Delete

3. Click on UNTHREADED.

My Courses | Accessibility

Play Courses - J. Baker

Discussions > **Test topic**

click to collapse)

Topic Type: Threaded
Graded: No
Peer Review: No
Posting Restrictions: Allow post and reply
User Identification: User Name

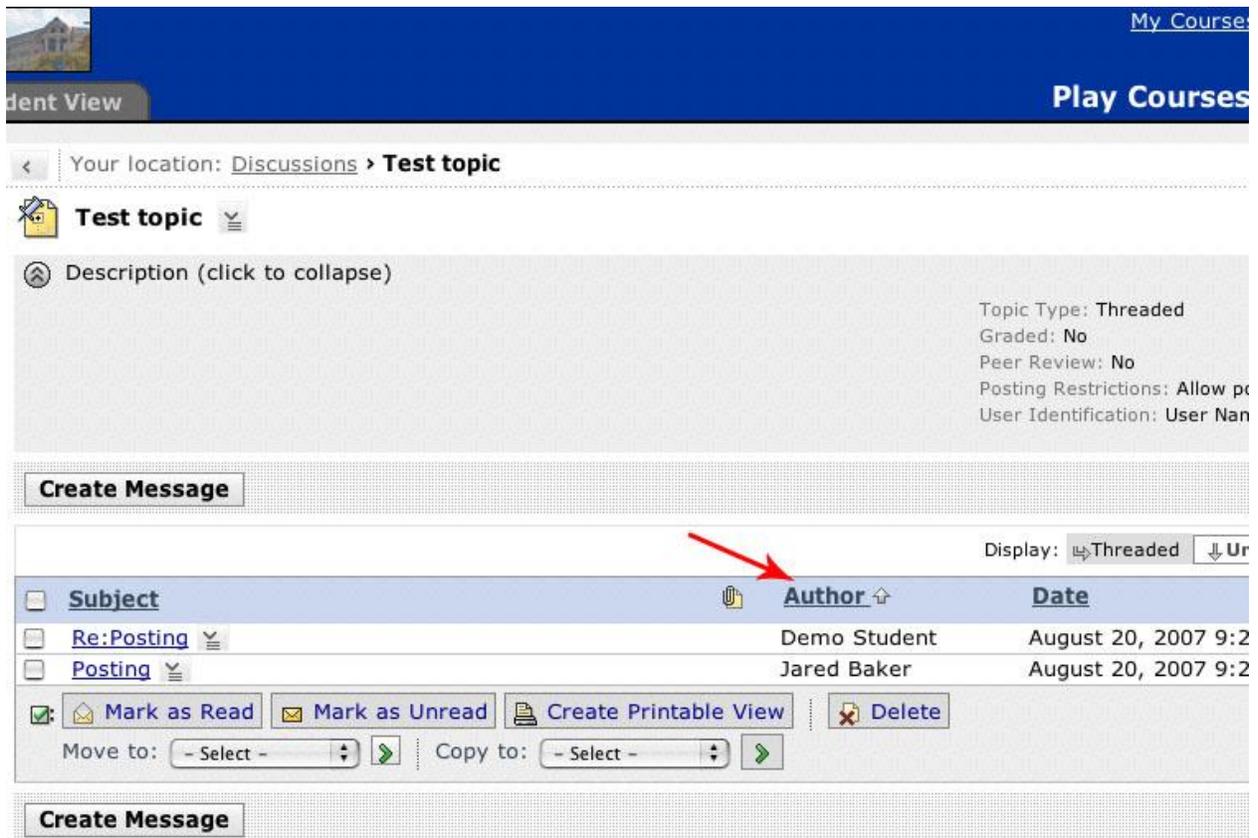
Display: **Unthreaded** Threaded

Messages	Author	Date
2	Jared Baker	August 20, 2007

Mark as Unread Create Printable View Delete

Select - Copy to: - Select -

4. Then double click on the Author title to sort by student.



The screenshot shows a web interface for a course discussion. At the top, there is a blue header with "My Course" and "Play Courses" links. Below the header, the breadcrumb "Your location: Discussions > Test topic" is visible. The main content area is titled "Test topic" and includes a description that is collapsed. To the right of the description, there are details about the topic: "Topic Type: Threaded", "Graded: No", "Peer Review: No", "Posting Restrictions: Allow pe", and "User Identification: User Nan". Below this, there is a "Create Message" button. The main part of the page is a table of posts. The table has columns for "Subject", "Author", and "Date". The "Author" column is highlighted in blue, and a red arrow points to it, indicating that it is the current sort order. The table contains two rows of posts: one by "Demo Student" dated "August 20, 2007 9:2" and another by "Jared Baker" dated "August 20, 2007 9:2". Below the table, there are several action buttons: "Mark as Read", "Mark as Unread", "Create Printable View", and "Delete". At the bottom, there are "Move to:" and "Copy to:" dropdown menus, and another "Create Message" button.

My Course

Play Courses

Your location: Discussions > Test topic

Test topic

Description (click to collapse)

Topic Type: Threaded
Graded: No
Peer Review: No
Posting Restrictions: Allow pe
User Identification: User Nan

Create Message

Display: Threaded

Subject	Author	Date
Re:Posting	Demo Student	August 20, 2007 9:2
Posting	Jared Baker	August 20, 2007 9:2

Mark as Read Mark as Unread Create Printable View Delete

Move to: - Select - Copy to: - Select -

Create Message

5. Then check all the posts from that student and hit CREATE PRINTABLE VIEW at bottom of page.

The screenshot shows a forum interface with a blue header. Below the header, there's a breadcrumb trail: "Your location: Discussions > Test topic". A "Test topic" header is followed by a collapsed "Description (click to collapse)". A "Create Message" button is visible. Below that is a table of posts:

<input type="checkbox"/>	Subject	Author
<input type="checkbox"/>	Re:Posting	Demo Student
<input checked="" type="checkbox"/>	Posting	Jared Baker

Below the table, there are action buttons: "Mark as Read", "Mark as Unread", "Create Printable View" (highlighted with a red arrow), and "Delete". There are also "Move to:" and "Copy to:" dropdown menus.

6. You can even print it out. but it expands and lists all posts from that students.

The screenshot shows a print preview window. At the top, there are "Print" and "Save as File" buttons. The main content area displays the following information:

Subject: Posting **Topic:** Test topic
Author: Jared Baker **Date:** August 20, 2007 9:26 AM

The post content is: *post post post*

At the bottom, there are "Reply" and "Forward" buttons. A "Close this window" link is at the very bottom.